

Meest gemaakte fouten in Engelse e-mails en telefoongesprekken

Goed of fout?

- Here are the documents you requested.
- Would you be so kind as to ...
- I look forward to hear from you.
- Hereby I send you ...
- Is it possible that you let me know before Friday?
- We are looking forward to hearing from you soon.
- We would appreciate it if you could ...
- Please send your answer before August 29.
- Please let us know if you didn't receive the attachment.
- Herewith we hope to have informed you enough.